

Your Conference is calling...



WAIPUNA
HOTEL & CONFERENCE CENTRE

We're here
to help you
every step of
the way

Thank you for considering us as your event venue. We'd be honored to host and help create a memorable experience for you and your guests.

In this document you'll find more details about our venue, facilities and the exceptional service we pride ourselves on delivering. Whether you're planning a corporate conference, a special celebration, or anything in between, our dedicated team is here to ensure every detail is taken care of.

If you have any further questions or need more information please don't hesitate to reach out to your coordinator - we're here to help! As part of the Prime Hotels family, we bring the expertise of a seasoned management team combined with the hands-on experience of our dedicated Waipuna staff.

With a deep understanding of event planning and a strong commitment to excellence, we ensure every event is expertly crafted and flawlessly executed - delivering a memorable experience you'll be proud to share, whether with colleagues, clients, friends or family.

Interested? Contact us today.

conference@waipunahotel.co.nz

waipunahotel.co.nz

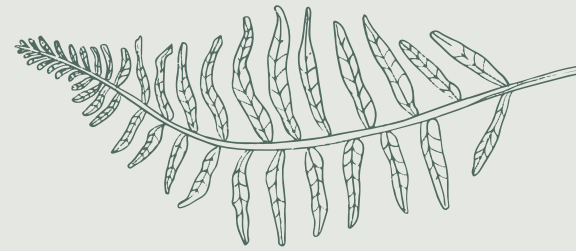
0800 924 786



Home to
conferences,
product launches
and gala events for
New Zealand's
leading
organisations

Why Waipuna for Conferences?

- ✓ Complimentary on-site parking
- ✓ 148 on-site accommodation rooms
- ✓ Indoor-outdoor lagoon settings
- ✓ 17 flexible event spaces
- ✓ On-site catering & event coordination
- ✓ Easy motorway access
- ✓ Resort-style environment without CBD congestion



**Auckland's most versatile
waterfront conference
destination - without
CBD congestion
or airport isolation**

We are not CBD.
We are not airport.

**We are your
hybrid advantage.**



Rest & Relax surrounded by nature

Nestled along the ever changing shores of the Panmure Lagoon, Waipuna has been a trusted name in the Conference and Events industry for over 50 years.

Located just 17.2 km from the airport and 14.5 km from the city centre, we offer easy access to both Southern and Northern motorways and a tranquil, resort-like atmosphere - providing the perfect balance of convenience and relaxation for any event.

Indoor-Outdoor Positioning

We are one of the very few
Auckland conference venues offering:

- ✓ Lagoon frontage
- ✓ Courtyard flow
- ✓ Balcony breakout
- ✓ Drive-up access
- ✓ Vehicle-accessible stage
- ✓ Courtyard networking



Facilities

Our 24-hour reception team is always on hand to ensure a smooth and enjoyable stay - from arranging taxis and dinner reservations at our in-house restaurant to offering recommendations for exploring Auckland.

When it's time to relax and unwind, our house bar - open seven days a week - boasts stunning lagoon views, perfect for relaxing after a busy day of conference. Those looking to recharge physically can take advantage of the 3.2km walking track around the scenic Panmure Lagoon, complete with outdoor exercise stations. Prefer to stay indoors? Our fully equipped gymnasium is available to help you start your day strong or decompress in the evening.



Accommodation

With 148 well-appointed accommodation rooms - including spacious twin options and elegant suites - we offer versatile accommodation to suit every guest.

Whether you're attending a conference and need the convenience of on-site accommodation or celebrating a special occasion such as a birthday or anniversary, our range of room options ensures a comfortable and memorable stay for every guest.





Space to
Inspire
Support
to Deliver

Conferencing

With 17 dedicated conference spaces, we can host everything from intimate meetings of 4 to large-scale events up to 400 guests.

We work with trusted event partners, including our on-site AV specialists to streamline logistics, simplify planning and deliver seamless event execution.

Our flexible, scalable solutions mean you can customise your digital platform as much or as little as you need to suit your event perfectly. Combined with our in-house catering team and experienced event staff, we provide everything you need to bring your vision to life.

Whatever the size or style of your events, we're here to make it seamless, memorable and uniquely yours.



**Complimentary
on-site parking
included for
Conference Delegates**

**Save \$25-45
per vehicle compared
to CBD venues!**



Park here!



Sharing a meal is about more than food, it's about connection

Culinary Experiences

Every dish is prepared fresh on-site by our experienced culinary team ensuring quality, consistency and a tailored experience for every event.

Drawing on a rich tapestry of cultural backgrounds and global influences, our chefs bring creativity and authenticity to each plate, crafting menus that are as diverse as the guests we welcome. From multi-day conferences featuring morning teas, energizer breaks, working lunches and gala dinners to focused half-day strategy sessions with seamless in-venue dining, our team designs catering experiences that go beyond nourishment.

We understand that sharing a meal is about more than just food – it's about connection, collaboration and creating memorable moments. At Waipuna, we make those moments count. To explore our full range of menu options, simply connect with your event coordinator. They'll be delighted to guide you through our offerings and tailor a package that suits your event style – and satisfies every palate.

Housemade Tea

Break Snacks Examples

- House baked cookies
- Mocha mousse tartlets
- Cinnamon sticky buns
- Savory pinwheels

Curated Working

Lunch Menu Examples

- Greek salad with tomato, feta, red onion, olives and basil
- Beef meatballs with tomato and roasted capsicum sauce
- Fettucine with creamy basil pesto sauce
- White chocolate and berry cheesecake

Delicious

Buffet Items Examples

- Roasted lamb shoulder
- Rich beef short rib ragu with gnocchi
- Prawn, tomato and harissa spaghetti
- Plum and pear crumble tart



WELLINGTONS

— RESTAURANT & BAR —

We are open seven days a week, offering both buffet and a la carte dining to delight even the most discerning palates.

Whether you're in the mood for a hearty meal or a light bite to complement a glass of wine from our carefully curated selection, we have something to suit every taste.



Where
every event
becomes a
showstopper

Cole Theatre

Step into a purpose built auditorium designed to elevate every experience, from captivating lectures, dynamic productions, events or shows. Tiered seating for optimal viewing, a full-size stage with drive-on access. It's a launchpad for extraordinary impact.

Located on the lower level of the Hotel & Conference Centre, this venue offers a distinct and self-contained environment, separate from other event spaces to ensure focus and exclusivity.

Featuring a 400-seat tiered auditorium with flip-table seating, the space is purpose-designed for seminars, presentations and conferences that require both comfort and functionality while providing space for those higher delegate numbers. The full-sized stage is vehicle-accessible via a direct drive-up entry to back of house loading zones making it ideal for product launches, vehicle displays and live demonstrations.

The spacious adjoining lobby provides ample room for event registration, sponsor activations and branding opportunities – maximizing delegate engagement and creating a premium event atmosphere. This venue combines versatility with professional design, making it the perfect stage for impactful, focused events. Once you experience it, the possibilities are truly endless.

Room Size **300 sqm**

Max Occupancy **400**

Tiered flip table seating

Pro-light & sound rig

Choosing Cole Theatre improves audience engagement through clear sightlines and professional presentation capabilities.

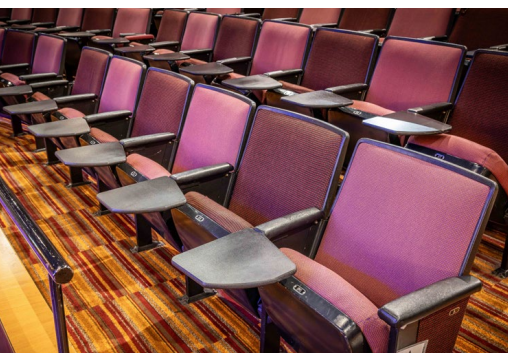
This space is ideal for:

Concerts & Productions

Product Launches

Keynote Addresses

Award Ceremonies





Banquet Rooms 1 + 2

A light-filled, fully flexible space with stunning waterfront views, AV integration and dedicated catering access, designed to adapt to every event with ease.

Located on the main level of our Hotel & Conference Centre – just steps from the Conference Centre entrance. This is our largest and most versatile event space, designed to impress. Whether you're planning a high-impact corporate event, product launch, trade show, gala dinner or a private celebration such as a wedding, anniversary or milestone birthday, this venue offers the ideal setting.

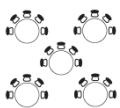
Featuring exclusive access to a private catering area, a spacious balcony and sweeping water views along the entire back of the room, the space can be fully customized to bring your vision to life. It can also be divided into two distinct areas, making it ideal for breakout sessions, workshops, or concurrent event streams.

Customizable Space

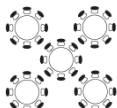
Max Occupancy 300

WIFI 5 + A/V Ready

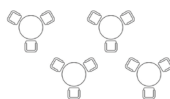
Balcony & Lagoon Views



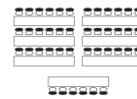
Cabaret
up to 200 guests



Banquet
up to 250 guests



Cocktail
up to 300 guests



Classroom
up to 150 guests



Theatre
up to 200 guests

Choosing Banquet Room 1+2 reduces room change time through highly flexible configurations.

This space is ideal for:

Gala Dinners

Main Plenary Sessions

Trade Expos

Catering Venue





Adaptable spaces with a view that delivers

Banquet Room 1

Host with confidence in a venue that inspires – Featuring sweeping water views, a private balcony, and adaptable spaces that flow effortlessly from catering to conversation.

Positioned on the main level of our Hotel & Conference Centre, this distinctive venue forms one half of our largest event space – offering a unique and flexible setting for larger meetings, workshops and conferences.

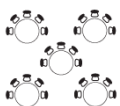
Boasting premier, uninterrupted water views, it delivers the most expansive outlook of all our venues, creating an inspiring backdrop for any corporate or private event. A private catering area located directly adjacent provides a convenient and stylish setting for break-time networking or refreshments. Thanks to operable walls, the catering space can be seamlessly

Balcony & Lagoon Views

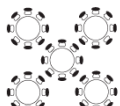
Max Occupancy 200

WIFI 5 + A/V Ready

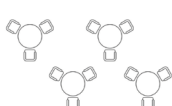
Climate Controlled



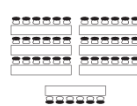
Cabaret
up to 200 guests



Banquet
up to 250 guests



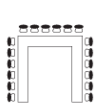
Cocktail
up to 300 guests



Classroom
up to 150 guests



Theatre
up to 200 guests



U-Shape
up to 40 guests

Choosing Banquet Room 1 Enhances guest flow by creating distinct zones for arrival, catering and presentation

This space is ideal for:

Workshops

Company Updates

Dinners

Seminars





WAIPUNA
HOTEL & CONFERENCE CENTRE

Inspired
by Nature
Designed for
Flexibility

Exhibition Hall

Soaring ceilings, flexible layouts and seamless access to a tranquil garden courtyard – perfectly crafted for inspired gatherings.

Conveniently located on the main level of our Hotel & Conference Centre, this spacious venues offers direct access from both the main entrance and hotel reception. Featuring a striking pitched ceiling and large double glass doors that open onto a private balcony overlooking the internal courtyard with both seasonal and evergreen foliage, this space is both inviting and versatile.

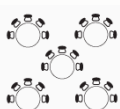
Ideal for corporate functions, product launches, or private celebrations, the venue also provides direct access from the carpark – making pack-in and setup seamless. With the capability to accommodate vehicle displays, it offers a flexible blank canvas ready to be tailored to your vision.

Room Size 210sqm

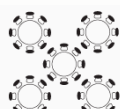
Max Occupancy 200

WIFI 5 + A/V Ready

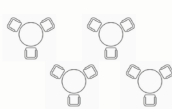
Access to Parry's Rest



Cabaret
up to 96 guests



Banquet
up to 150 guests



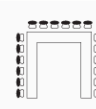
Cocktail
up to 200 guests



Classroom
up to 100 guests



Theatre
up to 150 guests



U-Shape
up to 30 guests

This space is ideal for:

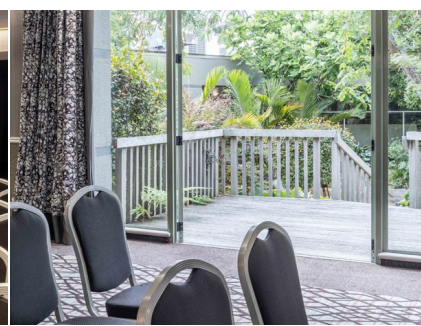
Choosing Exhibition Hall increases setup efficiency through unobstructed open space and direct access points for event crews.

Conferences

Breakout Sessions

Product Demo's

Dinners





Effortlessly
accessible and
designed
for connection

Promenade Room + Bar

This ground-floor venue features a private courtyard and tranquil water views along with a dedicated catering and bar area, perfect for seamless networking and unforgettable gatherings.

Located on the lower level of the Hotel & Conference Centre, this venue offers a sense of exclusivity as one of only two events spaces on this floor. Designed with versatility in mind, it features a dedicated room ideal for meetings, workshops or presentations, complemented by an adjoining bar area – perfect for daytime catering, pre-event registration or post-event networking.

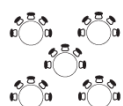
This venue also excels as a private event space, boasting expansive water views and direct access to a private courtyard that leads onto the picturesque Panmure Lagoon. The seamless indoor-outdoor flow creates a stunning setting for both daytime and evening events. With convenient drive-up vehicle access, pack-in and pack-out are effortless, ensuring smooth event logistics.

Versatile & Unique Space

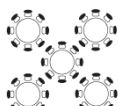
Max Occupancy 300

WIFI 5 + A/V Ready

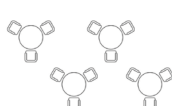
Courtyard & Views



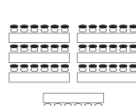
Cabaret
up to 48 guests



Banquet
up to 80 guests



Cocktail
up to 120 guests
300 including bar area



Classroom
up to 45 guests



Theatre
up to 80 guests



U-Shape
up to 24 guests



Horseshoe
up to 70 guests

Choosing Promenade Room + Bar increases networking throughput by providing dedicated zones for social interaction and catering service.

This space is ideal for:

Trade & Catering

Networking Events

Pre-Dinner Drinks

Weddings





Where flexibility meets serene sophistication

Conference Room 2 + 3

Perched on the mezzanine with sweeping water views, this medium sized venue blends comfort with versatility – featuring a semi-private catering space and flexible layouts to suit any event setup with ease.

Situated on the mezzanine level of the Hotel & Conference Centre, this versatile venue can be configured as one larger space or divided into separate rooms – ideal for concurrent workshop sessions or breakout activities. Windows span the length of the room, offering abundant natural light and picturesque views over the Panmure lagoon.

Just outside the venue, a semi-private catering and lobby area provides a convenient space for guest registration, refreshment breaks or informal networking. While the room itself offers a quiet, focused environment away from surrounding activity, the catering area overlooks the main conference centre entrance, bringing in the energy and atmosphere of a vibrant event space.

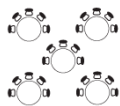


Reconfigurable Rooms

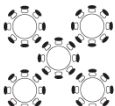
Max Occupancy 300

WIFI 5 + A/V Ready

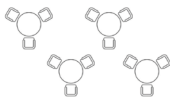
Climate Controlled



Cabaret
up to 64 guests



Banquet
up to 80 guests



Cocktail
up to 100 guests
300 including bar area



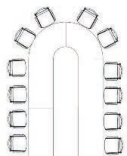
Classroom
up to 60 guests



Theatre
up to 100 guests



U-Shape
up to 40 guests



Horseshoe
up to 60 guests

(all capacities noted are for the room with both spaces combined)

Choosing Conference Room 2+3 improves session productivity through seating layouts that adjust rapidly to different meeting formats.

This space is ideal for:

Workshops

Concurrent Streams

Company Updates

Training Days





Conference Room 1

Set above it all on the mezzanine level, this elegant venue features a private balcony with water views and a semi-private catering space – ideal for intimate, elevated gatherings with a view.

Located on the mezzanine level of the Hotel & Conference Centre, this intimate venue features a private balcony accessible directly from the room, offering elevated views over the scenic Panmure lagoon. Ideal for smaller meetings, workshops or private gatherings, the space is complemented by a semi-private catering area just outside the room – furnished with casual booth seating and lounge furniture, creating a relaxed environment for networking or breaks.

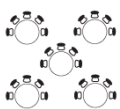
Large double doors at the rear of the room open onto the balcony, seamlessly blending indoor comfort with the natural beauty of the surrounding landscape and providing a unique setting for memorable, smaller-scale events.

Balcony Views

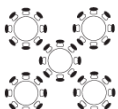
Max Occupancy 50

WIFI 5 + A/V Ready

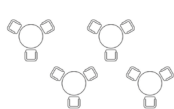
Climate Controlled



Cabaret
up to 32 guests



Banquet
up to 40 guests



Cocktail
up to 50 guests



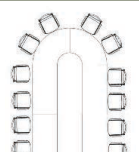
Classroom
up to 30 guests



Theatre
up to 50 guests



U-Shape
up to 25 guests



Horseshoe
up to 40 guests

(all capacities noted are for the room with both spaces combined)

Choosing Conference Room 1 increases participant focus by offering a contained meeting environment with minimal external interruption.

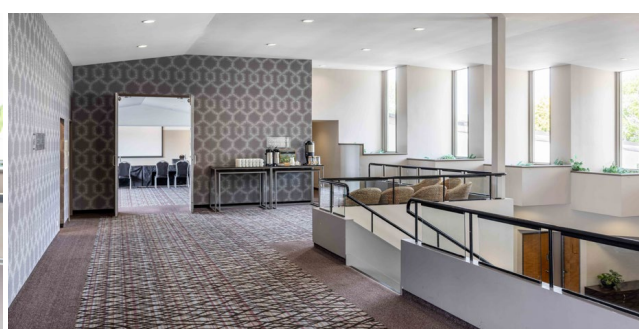
This space is ideal for:

Business Planning Meetings

Intimate Private Events

Strategy Sessions

Workshops





Carbine Room

Centrally located and designed for comfort, this flexible, AV-equipped space is ideal for collaborative meetings – where ideas flow and connections thrive.

Located on the main level of the Hotel & Conference Centre right next to the main entrance and hotel reception and conveniently close to the accommodation blocks. This venue is ideal for team meetings and workshops offering a space to collaborate and combine thinking.

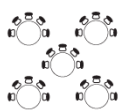
Windows along the side of the room provide natural light without distracting from presentations or demonstrations while the catering area is situated against a large floor to ceiling window offering views of the Panmure lagoon. This venue's minimalist design means it can be utilized to maximum capacity without distraction.

Compact for meetings

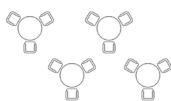
Max Occupancy 50

WIFI 5 + A/V Ready

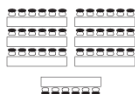
Climate Controlled



Cabaret
up to 40 guests



Cocktail
up to 50 guests



Classroom
up to 35 guests



Theatre
up to 50 guests



U-Shape
up to 20 guests



Horseshoe
up to 50 guests

Choosing Carbine Room improves collaborative output through a layout that supports clear communication and group alignment.

This space is ideal for:

Team Planning Days

Seminars

Workshops

Breakouts





Regent Boardroom

Designed with intention, this adaptable boardroom offers built-in catering credenzas and flexible layouts – creating the perfect environment for productive meetings and inspired collaboration.

Centrally located on the main level of the Hotel & Conference Centre, this purpose-built boardroom offers a focused and private environment – ideal for board meetings, executive sessions and strategic committee gatherings.

Designed with a contemporary, corporate feel, the space provides a productive setting away from every day office distractions.

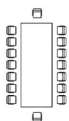
Large side windows fill the room with natural light, creating an uplifting atmosphere that supports clear thinking and efficient decision-making. Though compact in size, this venue delivers in impact – offering a space where meaningful discussions unfold, next steps are clarified and actionable outcomes are defined. Its professional layout and discreet location make it a standout choice for high-level meetings that require both focus and confidentiality.

Private Boardroom

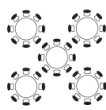
Max Occupancy 30

WIFI 5 + A/V Ready

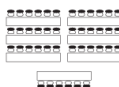
Climate Controlled



Boardroom
up to 20 guests



Banquet
up to 30 guests



Classroom
up to 15 guests



Theatre
up to 20 guests



U-Shape
up to 12 guests

This space is ideal for:

Choosing Regent Boardroom increases decision making efficiency through a structured setting designed to minimise distraction.

Board Meetings

Committee Rooms

Planning Sessions

Private Restaurant
Dining Space



Our conferencing spaces in a snapshot



Exhibition Hall

Inspired by nature, designed for flexibility, connected to our tranquil outdoor space.

Room Size 210sqm

Max Occupancy 200

WIFI Ready

Access to Parry's Rest



Cole Theatre

Where every event becomes a showstopper. Tiered for optimal seat viewing and full size stage.

Room Size 300sqm

Max Occupancy 400

Tiered flip table seating

Pro-light & sound rig



Promenade Room + Bar

Effortlessly accessible and designed for connection, with a private courtyard and tranquil lagoon views.

Versatile & Unique Space

Max Occupancy 120

WIFI Ready

Courtyard & Views



Regent Boardroom

Bright ideas start here! This space provides a productive setting away from every day office distractions.

Private Boardroom

Max Occupancy 30

WIFI Ready

Climate Control



Banquet Room 1

Adaptable space that delivers the most expansive outlook of all our venues.

Reconfigurable Rooms

Max Occupancy 200

WIFI Ready

Stunning Lagoon views



Banquet Room 1+2

AV integration and dedicated catering access, designed to adapt to every event with ease.

Customizable Space

Max Occupancy 300

WIFI Ready

Stunning Lagoon views



Conference Room 1

Set high on mezzanine level, features a private balcony with water views and a semi-private catering space.

Stunning Lagoon views

Max Occupancy 50

WIFI Ready

Climate Control



Conference Room 2+3

Versatile venue can be configured as one larger space or divided into separate rooms. Where flexibility meets serene sophistication.

Reconfigurable Rooms

Max Occupancy 300

WIFI Ready

Climate Control



Carbine Room

Centrally located and designed for comfort, this flexible, AV-equipped space is ideal for collaborative meetings – where ideas flow.

Compact for meetings

Max Occupancy 50

WIFI Ready

Climate Control

Interested? Contact us today.

conference@waipunahotel.co.nz

waipunahotel.co.nz

0800 924 786